



UNIVERSITY GRANTS COMMISSION

ESTABLISHMENTS CIRCULAR LETTER NO: 04 /2023

No. 20, Ward Place
Colombo 07

03rd February, 2023

Vice Chancellors of Universities
Rectors of Campuses
Directors of Institutes

Adoption of Public Administration Circulars - List of Names of Disciplinary Inquiry Officers under Sub Section 19:5, Chapter XLVIII, Volume II of the Establishments Code

The University Grants Commission at its 1093rd meeting held on 13.01.2023 decided to adopt the following Public Administration Circulars on “**List of Names of Disciplinary Inquiry Officers under Sub Section 19:5, Chapter XLVIII, Volume II of the Establishments Code**” for implementation in the University System.

Public Administration Circular No. 03/2019 (ii) of 16.02.2021
Public Administration Circular No. 03/2019 (iii) of 08.02.2022
Public Administration Circular No. 03/2019 (iv) of 02.12.2022

Copies of the above Public Administration Circulars are enclosed herewith for your information and compliance.

Please take action accordingly.

Senior Prof. Sampath Amaratunge
Chairman

Copies:

1. Secretary/ Ministry of Education
2. Chairman's Office/UGC
3. Vice-Chairman/UGC
4. Members of the UGC
5. Secretary/UGC
6. Registrars of Universities
7. Deans of Faculties
8. Accountant/UGC
9. Bursars of Universities
10. Librarians/SAL/AL of the Higher Educational Institutions /Institutes
11. Deputy Registrars/ Snr. Asst. Registrars/Asst. Registrars of Campuses/Institutes
12. Deputy Bursars/Snr. Asst. Bursars/ Asst. Bursars of Campuses/Institutes
13. Internal Auditor/UGC
14. Govt. Audit Superintendents of Universities
15. Snr. Asst. Int. Auditors of HEIs
16. Secretaries of trade Unions
17. Auditor –General